Overview and Timeline
What is NCUR?
The National Conferences on Undergraduate Research (NCUR), established in 1987, is dedicated to promoting undergraduate research, scholarship, and creative activity in all fields of study by sponsoring an annual conference for students. Unlike meetings of academic professional organizations, this gathering of young scholars welcomes presenters from all institutions of higher learning and from all corners of the academic curriculum. Through this annual conference, NCUR creates a unique environment for the celebration and promotion of undergraduate student achievement, provides models of exemplary research and scholarship, and helps to improve the state of undergraduate education. http://www.cur.org/conferences_and_events/student_events/ncur/

Westminster College NCUR Application Timeline
October 21st: Deadline for Student Submission of Form Parts 1 and 2 to their Faculty Mentor.
October 28th: Deadline for Faculty Member to submit Form Parts 1, 2 and 3 to Drinko Center.
October 28th-November 11th Drinko Center and the URAC committee review applications, consulting with Division/School Chair when necessary.
November 11th: Drinko Center Notifies student applicants of their award status.
December 2nd: Deadline for travel awardees to complete the online NCUR application. (http://www.cur.org/ncur_2017/)
January 2017: NCUR Notification of Decision on Abstracts
February 2017: Deadline for Conference Registration

PART 1: Guidelines
Eligibility and Conditions
The student must be enrolled as a degree-seeking student at Westminster College at the time of the conference and be in good academic standing.

The student must make a presentation at NCUR.

Projects must be conducted under the mentorship of Westminster College faculty.

To receive NCUR funding, a completed NCUR Travel Grant Application must be submitted following the deadlines delineated above.

Award recipients are required to participate in the Undergraduate Research & Arts Celebration in the year of their grant. Students who fail to participate in the celebration will be responsible for paying back their grant to the college in full.

*I certify that I have read and agree to the above conditions

Signature: ___________________________ Date: ______________
(Student applicant)

Funding
The NCUR award will cover up to $500 toward conference registration, transportation and lodging. The student will be responsible for additional costs including meals not covered by registration (i.e. dinner for 3 nights). Hotel and transportation supported by the travel grant will be arranged by the Drinko Center, while students will be responsible for completing online registration in timely manner.

Application Checklist
Applications will not be considered until the complete set of application documents are received. The following components compose a complete application (forms comprise the rest of this document).

______ Part 1: Signed and completed Guideline Form (this page)

______ Part 2: Applicant and Presentation Information Form

______ Part 3: Signed and completed Faculty Sponsor Form (please provide this form to your faculty member with the remainder of your completed application, parts 1 and 2).

Completed applications should be submitted by Faculty Mentors either electronically to ugresearch@westminster.edu or in print, Box 30 or Patterson Hall 315

Questions?
Contact the Co-Directors of Undergraduate Research (Dr. Karen Resendes and Dr. Pamela Richardson) at the email address above or drop by the Undergraduate Research Office, Patterson Hall 315, during our office hours.
Part 2: Applicant and Presentation Information Form

Applicant Information:

Name______________________________________________________________

Campus Box #_________________________ E-mail Address______________________

Address_________________________________________________________________

Major/Degree Program_________________________________________ Anticipated Graduation Date____________________

Presentation Information:

Title of Presentation _________________________________________________________

Abstract (use the abstract submitted you intend to submit to NCUR, 300 Word limit.)
http://www.cur.org/ncur_2017/abstractguidelines/

Justification (This statement should provide justification as to why the NCUR audience is appropriate for your presentation (for example, quality of project, unique interdisciplinary perspective, or the only opportunity to present at a conference)
Part 3: Faculty Sponsor Form and Signature Page

Student Name: ____________________________________________________________

Faculty Mentor Name: ____________________________________________________

Faculty Support Statement:
(Please comment on the student’s statement and provide information that supports why this student is a good candidate for presentation at NCUR)

Signature: __________________________________________ Date: ____________
(Faculty mentor)

Signature: __________________________________________ Date: ____________
(Co-Director of Undergraduate Research)