

WESTMINSTER COLLEGE GRADUATE SCHOOL
 COLLEGE – SCHOOL DISTRICT
 EDUCATIONAL LEADERSHIP PREPARATION MEMORANDUM OF AGREEMENT

The purpose of this partnership between Westminster College and the designated school district is to collaboratively prepare school leaders within the spirit of the mission statement of the Educational Leadership Program. The particular emphasis of the collaboration is the improvement of student achievement. The College and the School District will collaborate in:

- Candidate selection
- Program curriculum
- Field experiences
- Internships
- Candidate evaluation
- Post-certification support

School District Responsibilities

- Select qualified candidates
- Provide qualified mentors
- Enable field experience/internship
- Assist with district-specific activities
- Provide feedback
- Support, supervise, and assess interns
- Ensure state-required hours of internship experience are met

College Responsibilities

- *Admit qualified candidates
- *Train mentors
- *Provide college liaison
- *Coordinate mentor/liaison/student meeting
- *Facilitate internship design
- *Provide feedback
- *Support, supervise, and assess interns
- *Ensure state-required hours of internship experience are met

This is not a legal document but rather an understanding of cooperation.

Westminster College

School District

College Representative Signature

District Representative Signature

College Representative Name and Title

District Representative Name and Title

Date

School

Note 1: School District mentors who supervise a principal candidate must have a minimum of three years of service as a principal.
 Note 2: A School District mentor who supervises a superintendent candidate must have a minimum of three years of service as a superintendent.