WESTMINSTER COLLEGE GRADUATE SCHOOL
COLLEGE – SCHOOL DISTRICT
EDUCATIONAL LEADERSHIP PREPARATION MEMORANDUM OF AGREEMENT

The purpose of this partnership between Westminster College and the designated school district is to collaboratively prepare school leaders within the spirit of the mission statement of the Educational Leadership Program. The particular emphasis of the collaboration is the improvement of student achievement. The College and the School District will collaborate in:

- Candidate selection
- Program curriculum
- Field experiences
- Internships
- Candidate evaluation
- Post-certification support

<table>
<thead>
<tr>
<th>School District Responsibilities</th>
<th>College Responsibilities</th>
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<tbody>
<tr>
<td>• Select qualified candidates</td>
<td>*Admit qualified candidates</td>
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<tr>
<td>• Provide qualified mentors</td>
<td>*Train mentors</td>
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<tr>
<td>• Enable field experience/internship</td>
<td>*Provide college liaison</td>
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<td>• Assist with district-specific activities</td>
<td>*Coordinate mentor/ liaison/student meeting</td>
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<td>• Provide feedback</td>
<td>*Facilitate internship design</td>
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<td>• Support, supervise, and assess interns</td>
<td>*Provide feedback</td>
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<td>• Ensure state-required hours of internship experience are met</td>
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This is not a legal document but rather an understanding of cooperation.

Westminster College

______________________________
College Representative Signature

______________________________
College Representative Name and Title

______________________________
Date

______________________________
District Representative Signature

______________________________
District Representative Name and Title

______________________________
School

Note 1: School District mentors who supervise a principal candidate must have a minimum of three years of service as a principal.

Note 2: A School District mentor who supervises a superintendent candidate must have a minimum of three years of service as a superintendent.