

WESTMINSTER COLLEGE GRADUATE SCHOOL
TENTATIVE SCHEDULE – FALL SEMESTER 2019

ON CAMPUS

Revised 06/10/2019

All courses are blended with some portion presented in face-to-face classroom settings, while some portion of the courses utilizes out-of-class online learning tools. All students will be expected to attend scheduled classes as well as complete the online assignments as required.

SESSION 1: August 26 – October 18, 2019

Course	Title	Day	Time	Room	Instructor
CE 890 01	Counseling Theories and Practice	R	5-8 p.m.	TC 206	Suzanne Semivan
EAD 840 01	Supervision	W	5-8 p.m.	TC 206	Jerald Barris
EAD 980 01	Principal Internship: School Administration and Supervision	T	5-8 p.m.	TC 206	Eugene Thomas

SESSION 2: October 21 – December 13, 2019

Course	Title	Day	Time	Room	Instructor
CE 820 02	Elementary and Secondary School Counseling	T	5-8 p.m.	TC 210	Michele McClelland
CE 981 02	Practicum	T	5-8 p.m.	TC 206	Alison DuBois
ED 940 02	Research	W	5-8 p.m.	TC 211	Karen Matis
EP 810 02	Assessment and Data Analysis	W	5-8 p.m.	TC 210	Patrick Mannarino

FALL SEMESTER 2019 IMPORTANT DATES

SESSION 1

June 11	Monday	ONLINE Registration for Session 1 – OPENS AT 7 A.M.
August 26	Monday	Classes Begin
September 2	Monday	Last day to Drop/Add a course
September 27	Friday	Last day of Withdrawal
October 18	Friday	Last day of class
October 22	Tuesday	<i>Grades due for Session 1</i>

SESSION 2

June 11	Monday	ONLINE Registration for Session 2 – OPENS AT 7 A.M.
October 21	Monday	Classes Begin
October 28	Monday	Last day to Drop/Add a course
November 22	Friday	Last day of Withdrawal
December 13	Friday	Last day of class
December 17	Tuesday	<i>Grades due for Session 2</i>

**100% On-Line Course and Blended Course
Refund Policy**

Add/Drop Action:	Timing:	Financial Impact:
Add/Drop	Prior to the completion of the fifth calendar day after the official start date of the course as determined by the College's academic calendar and/or schedule of classes.	No fee
Withdraw	After the completion of the fifth calendar day after the official start date of the course as determined by the College's academic calendar and/or schedule of classes.	100% course charges

If a student does not log in at all, or does not participate academically in the course (see below), the course would be considered dropped within the add/drop period, and there would be no fee for the course. Conversely, if it is demonstrated that the student academically participated in the course after the add/drop period, they would be responsible for the full course charges.

Rules for documenting academic participation would be consistent with those prescribed under federal regulations for determining withdrawal from a course for federal financial aid purposes. Examples of academic participation are: submission of an assignment, submission of an exam, posting to an on-line study group or discussion forum, or contact with a faculty member to ask a question about the academic subject of the course.