

**Westminster College**  
**Position Vacancy**

**Public Safety Officer (Part- Time)**

Westminster College, New Wilmington, PA, is seeking qualified candidates for a part-time Public Safety Officer position.

This position is responsible for providing safety and security for Westminster College students, staff, visitors, and property; maintaining peace and order, controlling and preventing crime and upholding College standards of conduct. The officer will also be responsible for securing the campus grounds on foot, and/or by automobile to ensure a safe environment for students, faculty, staff, and visitors. The PSO position must be staffed 24 hours per day, 365 days per year. Primary shifts available are on weekends, with occasional opportunities to fill other open shifts.

**Required Qualifications:** High school diploma or equivalent, valid driver's license, valid First Aid/CPR-AED certification, minimum of three years work experience in the law enforcement/public safety/emergency response field - preferably in a college/university setting with progressive leadership and responsibility, the ability to work independently, the ability to pass a physical examination, psychological examination, and a criminal history records check, and must be willing to attend PA Act 235 if not already Act 235 certified.

Knowledge of recognized supervisory skills and practices. Knowledge of patrol functions (foot, mobile and stationary). The ability to understand the functions of the Patrol and Communications division and maintain effective communication with supervisors. Ability to identify potential security and safety problems, detect criminal activity, detect safety hazards such as poorly lit pedestrian areas. Basic knowledge of methods to initiate corrective action.

Knowledge and consistent effective application of good public relations techniques. Knowledge in dealing with widely diverse attitudes exhibited by crowds during athletic events, rallies, social or cultural events, and protection of dignitaries. Ability to responsibly interact with the general public, College community and Public Safety Department staff.

**The College has instituted a new wage scale with a range from \$12.50/hr. up to \$20.00/hr. depending upon training and experience.** To apply, please contact the Director of Public Safety by email at [mbaerioc@westminster.edu](mailto:mbaerioc@westminster.edu) to request additional information or for an application for employment.

Westminster College is an Equal Opportunity Employer, enhancing learning through diversity and inclusion.