POSITION VACANCY

Director of Athletics

Westminster College invites nominations and applications for its next Director of Athletics to lead our competitive NCAA Division III program. The Director of Athletics is responsible for directing and coordinating the operation and development of the athletic program, which currently has 22 varsity teams that compete in a variety of sports as a member of the Presidents’ Athletic Conference. This past year, Westminster Titans won six conference championships and a number of individual championships, including three All-America recognitions. Three new athletic fields were opened in 2020-2021, and Memorial Field House and Burry Stadium have had extensive renovations in the past four years.

The Director reports to the President of the College and serves as a member of the Leadership Team. Management of schedules, contracts, officiating and travel is a responsibility of the Director, along with overseeing the maintenance and preparation of athletic practice and playing facilities. The Director supervises all athletic personnel, including coaches, trainers, and support staff and coordinates publicity and public relations work with the Sports Information Director. The Director holds responsibility for compliance with NCAA and PAC policies for the College, including oversight of student-athlete eligibility, and represents the College at national, regional and local athletic meetings.

The Director acts as liaison between Institutional Advancement and the Towering Titan Organization, the College’s athletic booster organization, and assists with its activities. They will also provide oversight for the annual Titan Hall of Fame selection and recognition process and acts as advisor for the Student-Athlete Advisory Council.

The Director must possess the interpersonal and collaborative skills required for professional management. A bachelor’s degree is required; an advanced degree is highly desirable. Candidates should have athletic administration experience, with knowledge of NCAA Division III regulations and an understanding of the critical relationship between liberal arts education and athletics. Candidates with coaching and fundraising experience are preferred.

Established in 1852, Westminster College is a private four-year liberal arts institution with 169 years of experience in providing an outstanding place to learn, teach, work, and live. Located in rural New Wilmington, Pennsylvania—one hour north of Pittsburgh and one hour southeast of Cleveland—Westminster was the first integrated and coeducational college in the nation to offer curricula in the arts and sciences. The College’s mission is to help our more than 1,100 students develop the competencies, commitments, and characteristics that distinguish human beings at their best. The College has been recognized for its outstanding graduation rates, civic engagement, undergraduate research in all fields, women in STEM, and social mobility.

Applicants should submit a letter of candidacy responding to the opportunities and desired attributes, a complete resume, and the names, addresses, phone numbers, and email addresses of three work related references, none of whom will be contacted without the formal permission of the candidate. Materials should be submitted electronically to Athleticssearch@westminster.edu by July 6, 2021, for the most favorable consideration, but applications will be accepted until the position is filled.

Westminster College in an Equal Opportunity Employer enhancing learning through diversity and inclusion.