

## **Graduate Assistant Athletic Administration/Internal Operations**

Westminster College, Pennsylvania. 2024-2025 academic year (9 months). **Compensation:** \$9,500.00 plus housing, two graduate courses per semester (contingent upon acceptance into Graduate School), and health insurance coverage available. **Qualifications:** Bachelor's degree from an accredited college or university.

**Responsibilities:** Support the Equipment Manager and assist with day-to-day equipment and event operations within the Department of Athletics, working closely with administrators, coaching staff, support staff and student-athletes. Applicants should have a helpful and positive attitude, be an excellent communicator, possess strong organizational and time management skills and be able to work confidently both under their own initiative or with direction. A complete job description is available upon request.

Review of Applications will continue until this position is filled. Forward letter of application, complete resume, and list of references to: Kevin Fenstermacher at [fenstekm@westminster.edu](mailto:fenstekm@westminster.edu) Westminster College is an Equal Opportunity Employer, enhancing learning through diversity and inclusion.