How to Login.
Once you have obtained your Username and Password, you will be able to login to TitanNet.

1. Type the Username given to you by Information Systems in the "Name:" field.
2. VERY IMPORTANT: Hit the TAB key on the keyboard, or click with the cursor in the "Password:" field, to move the cursor to the "Password:" field. Don't just press “Enter.”.
3. Type the Password given to you by Information Systems in the "Password:" field. Your password will not appear; instead you will see asterisks in place of the characters in your password.

After you have entered your Username and Password, press Enter, or click the “OK” button with the mouse to login. A small window will appear showing your login status. This window should close automatically. If an error message is returned during login, the window will not close, and the “Close” button will become active. If this happens, scroll the window to find the error message, and report it to the HelpDesk at campus extension 6900. You can then click the “Close” button and continue working.

Drive letters after login
The standard drive letters you will have access to after login are:

<table>
<thead>
<tr>
<th>Drive Letter</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>N</td>
<td>Your personal “home” directory.</td>
</tr>
<tr>
<td>T</td>
<td>Your personal Web Page directory. 1</td>
</tr>
<tr>
<td>V</td>
<td>Department shared directory. 2</td>
</tr>
<tr>
<td>Q</td>
<td>Employee shared directory. 2</td>
</tr>
<tr>
<td>W</td>
<td>Division shared directory. 2</td>
</tr>
</tbody>
</table>

1. Currently, students cannot have Web pages unless authorized and sponsored by a faculty member or administrator.
2. Note that other users can see and access information in shared directories. Be careful not to place sensitive information in these directories. Also, you are asked to clean up files after you no longer need them. Information Systems does not monitor these directories.

How to logoff
To logoff the network, simply follow these steps:

1. Click the “Start” button
2. Choose “Shutdown”
3. If you want to turn off your computer, choose “Shutdown the computer”
4. If you want to logoff without turning off the computer, choose “Close all programs and log on as a different user.” Note: In the computer labs, you must choose “Restart the Computer.”

Some notes on Responsible Use.
These notes are meant to clarify the Policy for Responsible Use of Information Resources. No statements made are meant to alter the Policy; they are merely meant to minimize confusion.

1. You are not allowed to give your account password to anyone. Your account is for your use only.
2. Remember that you are ultimately responsible for any and all use of your computer account.

3. Please logoff from the network when leaving your work area for long periods, or over lunch. You may also use a screen-saver with a password feature to lock your computer while remaining logged-in.

4. Please logoff in a timely manner when requested by the Information Systems staff.