CLASSROOM TO CAREER
Career Center four-year timeline

FIRST YEAR:
• Meet with a career counselor to assess your interests and to help you decide on a major
• “Sit in” on a class to explore your best choice of major
• Browse the internet, books and resources available in the Career Center
• Become involved in on-campus activities
• Request lists of former internship sites from Career Center to aid in planning an internship
• Begin to document your achievements for a resume or e-portfolio
• Find a summer job in your field to explore a career and gain experience
• Create your LinkedIn profile

SOPHOMORE YEAR:
• Shadow someone in a career that you wish to explore (Career Center staff will help to arrange it)
• Attend workshops on resume writing/interviewing/cover letter writing/social media in the career search
• Seek individual assistance at the Career Center to develop your resume
• Participate in the annual spring “Internship/Summer Job” event
• Research Career Center online resources for internships/summer jobs
• Seek out leadership roles on and off campus
• Update information for your resume or e-portfolio
• Serve an internship

JUNIOR YEAR:
• Research potential employers/internships by networking with alumni, employers
• Attend Career Center informational programs, panels and special events
• Attend graduate school fairs; note application deadlines for graduate schools
• Research graduate school scholarship/fellowship opportunities
• Attend Job Fairs for internship opportunities
• Update your resume and e-portfolio information
• Attend Career Center workshops to develop job search skills
• Attend “Networking” programs
• Serve another internship

SENIOR YEAR:
• Attend “Senior Night” to sharpen skills for the job search or graduate school application
• Apply to graduate schools early, if planning to continue education
• Apply for graduate school scholarships/fellowships, if appropriate
• Participate in a mock interview and/or a video-taped mock interview
• Attend “Dine ‘n Shine/Dress for Success” program
• Update your resume and create or update your e-portfolio/LinkedIn profile
• Participate in on-campus interviews with prospective employers
• Communicate with alumni for informational interviews
• Read Career Center’s online Job Bulletin for employment opportunities
• Attend Job Fairs
• Serve yet another internship

Visit the Career Center or our website for more information
Services of the Career Center are always available to all students and alumni

Connect with us on LinkedIn/Facebook wccareercenter1