SITE SUPERVISOR EVALUATION OF FIELD WORK
WESTMINSTER COLLEGE COUNSELOR EDUCATION

Practicum / Internship

Student Name _________________________________________________________________________

Fieldwork Site___________________________  Site Supervisor’s Name:_______________________

Please use the following scale in your evaluation of the student (Please use N/A if you can not address an item):

(1) Unacceptable  (2) Needs Improvement  (3) Acceptable  (4) Superior

1. Demonstrates interest in school counseling and current issues facing the profession.  1 2 3 4 N/A
2. Adheres to policies, procedures and practices of the school.  1 2 3 4 N/A

3. Interacts appropriately with students or other relevant constituents.  1 2 3 4 N/A
4. Demonstrates skill in consulting with colleagues.  1 2 3 4 N/A
5. Exhibits integrity, advocates for student concerns, communicates honestly, and demonstrates other attributes of an ethical practitioner (ACA, ASCA).  1 2 3 4 N/A

6. Demonstrates evidence of personal organizational skills.  1 2 3 4 N/A
7. Communicates effectively verbally and in writing.  1 2 3 4 N/A
8. Completes tasks thoroughly and in a timely manner.  1 2 3 4 N/A

9. Provides effective individual and group counseling with students.  1 2 3 4 N/A
10. Establishes rapport with students, builds an environment of trust that facilitates client disclosure.  1 2 3 4 N/A
11. Establishes a working alliance with students that promotes change.  1 2 3 4 N/A
12. Demonstrates proficiency in addressing issues in career, academic and social/emotional areas with students.  1 2 3 4 N/A

13. Integrates practical experience with theoretical knowledge (about human development, organizational behavior, school environments, etc.).  1 2 3 4 N/A
14. Manages crises interventions effectively.  1 2 3 4 N/A
15. Demonstrates skill in planning, implementing, and assessing initiatives.  1 2 3 4 N/A
16. Actively seeks guidance from supervisor when necessary.  1 2 3 4 N/A
17. Receptive to feedback and suggestions from supervisor; demonstrates an awareness of areas that need improvement  1 2 3 4 N/A
18. Exhibits multicultural competence (cultural self-awareness, knowledge of other cultures, skill in working with individuals from other cultures)  1 2 3 4 N/A

19. Overall evaluation of student’s performance  1 2 3 4 N/A
20. Please list your recommendations for student learning. What skills/areas does the student need to work on in the internship?

Please share any additional comments about this student’s performance.

Thank you for serving as this student’s site supervisor. Please give to the student to return to me. Please sign below after reviewing the evaluation with the student. If you have any questions or would like to speak with me about the evaluation, I can be reached at 724-301-7878.

___________________________________________ ________________________
Site Supervisor Signature     Date

___________________________________________ ________________________
Student Signature      Date