WESTMINSTER COLLEGE
POST MASTER’S SCHOOL COUNSELOR CERTIFICATION ONLY

Name ___________________________ Date ___________________________
Address
(Street) ______________________________________ (City) ___________________________
(State) ______________________________________ (Zip) ___________________________
Preferred Phone ___________________________ Email ___________________________

Master’s Degree from ___________________________ Year ___________________________

Requirements for Certification only in Counselor Education
Pennsylvania school counselor certification as a post-Master’s candidate requires a Master’s degree in education and completion of or documentation of coursework to meet all the course requirements below including documentation of coursework to meet Ch. 49-2 standards.

<table>
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<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Completed</th>
<th>Planned</th>
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<tbody>
<tr>
<td>CE 810</td>
<td>Foundations of Counseling</td>
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<tr>
<td>CE 890</td>
<td>Counseling Theories and Practice</td>
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<td>CE 820</td>
<td>Elementary and Secondary School Counseling</td>
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<td>ED 940</td>
<td>Research</td>
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<td>CE 910</td>
<td>Advanced Multicultural Counseling</td>
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<td>CE 840</td>
<td>Career Development and Counseling</td>
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<td>CE 830</td>
<td>Group Counseling</td>
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<td>CE 850</td>
<td>Techniques of Counseling</td>
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<tr>
<td>CE 981</td>
<td>School Counseling Practicum</td>
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<tr>
<td>CE 991</td>
<td>School Counseling Internship</td>
<td>210 hours</td>
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<tr>
<td>CE 993</td>
<td>School Counseling Internship</td>
<td>210 hours</td>
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<td></td>
<td>*PRAXIS Exam — Passing Score</td>
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For PA K-6 AND 7-12 School Counselor Certifications
Requires 210 hours in an elementary setting and 210 hours in a 7-12 or 9-12 setting. Register for CE 991 and CE 993. Six Semester hours total.

*PDE Application - Submission of PDE Certification Application

PENNSYLVANIA CERTIFICATION

*Chapter 49-2 Requirements - Met with prior coursework or

EP 820  | Special Education for School Leaders
ELL 710  | English Language Learners

REA 810  | Language and Literacy in PreSchool & Elementary
         | or
REA 820  | Language and Literacy in Middle/Secondary & Beyond

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<tr>
<th>Transfer Credit</th>
<th>Course Replaced</th>
<th>Completed</th>
<th>Grade</th>
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Checklist for the Requirements for Pennsylvania K-6 or 7-12 School Counselor Certification

1. Completion of the Master of Education degree requirements.
2. Passing scores on the Praxis School Guidance and Counseling exams. For the most current information on PA PRAXIS requirements, go to http://www.ets.org/praxis/pa/requirements.
3. Submission of complete Application for Graduation form and a completed Advisement Sheet to the Westminster Graduate School and Adult & Graduate Studies - McKelvey Campus Center, 268. www.westminster.edu/admissions/graduate/graduate_overview.cfm
4. Successful completion of internship:
   a. Elementary Certification: CE 991 Elementary School Counseling Internship 1 & 2 completed in an elementary school for the K-6 certification.
   b. Secondary Certification: CE 993 Secondary School Counseling Internship 1 & 2 in a secondary school that includes grades 9-12 school for the 7-12 certification.
5. Evidence of successful completion of pre-requisite 6 semester hours or equivalent of college level mathematics and 6 semester hours or the equivalent of college level English composition and literature to meet Pennsylvania Department of Education Chapter 354 requirements.
6. Successful completion of pre-requisite coursework designed to meet the requirements of the Pennsylvania Department of Education Chapter 49-2 requirements for English Language Learners, Literacy Development, Instruction in Core and Intervention Areas, Understanding of SAS Format, and Types of Disabilities and Implications for Learning.
   a. Evidence of successful completion of these pre-requisites must be submitted and approved by the Graduate Program for students applying for certification on and after January 1, 2013. Westminster courses meeting these requirements are listed below.
   b. Students who believe that they have completed these pre-requisites before admission to the Graduate Program must submit appropriate evidence to the Graduate School and Adult Studies Office (McKelvey Campus Center 268) to be evaluated and approved.
   c. Students with deficiencies in these pre-requisites must successfully complete the following coursework described before the application for Pennsylvania certification can be processed. Chapter 49-2 Courses offered by Westminster College:
      ELL 710 English Language Learners or equivalent
      EP 820 Special Education for School Leaders
      And one of the following:
      REA 810 Language and Literacy in the Preschool and the Elementary School
      REA 820 Language and Literacy in the Middle/Secondary and Beyond

Requirements for Ohio K-12 School Counselor License

1. Completion of the Master of Education degree requirements.
2. Successful completion of CE 991 and CE 993 which represents 420 clock hours in K-12 settings.
3. As of January 2014, the new school counselor licensure exam is the OAE (Ohio Assessment for Educators) and no longer the PRAXIS. Visit the Ohio Department of Education website for further information about the testing process. Visit the Ohio Assessments for Educators website to register for testing and to access preparation materials. Individuals seeking Ohio school counselor must take OAE School Counselor Test #040 and achieve a score of 220 or higher. http://www.oh.nesinc.com/
4. Submission of complete Application for Graduation form, complete Advisement Sheet and the Ohio application to the Westminster Graduate School Office located in the McKelvey Campus Center, Room 268.

Note: OH will permit our students to go through the licensure process in OH with a letter from the Head of our Graduate Studies program stating that they have met all requirements for PA certification for school counseling. OH will also accept Praxis II scores so students may choose to complete either the OAE or Praxis II examinations.

Please remember that the purpose of this advisement form is to aid the student in unofficially planning and recording a course of study and for use in applying for graduation/comprehensive examination and certification/licensure. The Pennsylvania and Ohio Departments of Education ultimately determine certification or licensure requirements. If you have questions, see the Counselor Education Program Coordinator or the Director of the Graduate School (McKelvey Campus Center, 268). Revised May 2015