HISTORICAL METHODS & ANALYSIS

In this course, students are introduced to the research methods of the historian. Students will examine the nature and use of historical sources (primary and secondary) and develop mastery of presentation and reference conventions. Ancillary historical disciplines are also introduced.

Objectives
Students will work individually utilizing primary and secondary sources to produce an original work of historical scholarship of at least 15 pages in length.
Students will work in groups utilizing primary and secondary sources to present original historical scholarship in alternative formats.

Goals
Through practice in research, analysis, writing, and presentation, students will come to an introductory understanding of ways to use the skills of the historian to present historical research in various ways to multiple audiences.

Outcomes
Students will be able to:
Apply research skills to the gathering of primary and secondary historical sources.
Sharpen analytical skills through critically evaluating primary and secondary sources.
Improve writing skills through drafting and revising essays.
Develop proficiency in using the Chicago Manual of Style format to document sources.
Synthesize historical knowledge into an original product of scholarship.

Reading
Wayne C. Booth, The Craft of Research (4th ed.)
The Chicago Manual of Style (17th ed.)

Grading Scale

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<tr>
<th>Grade</th>
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<td>A</td>
<td>93-100</td>
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<td>A-</td>
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<td>B+</td>
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<td>B</td>
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<td>80-82</td>
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<td>C+</td>
<td>78-79</td>
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<td>C</td>
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<td>D+</td>
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Requirements

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<tr>
<td>class participation</td>
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<tr>
<td>Chicago Manual of Style quizzes</td>
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<td>content quizzes</td>
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<tr>
<td>project proposal</td>
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<td>peer review</td>
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<td>oral presentation</td>
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<tr>
<td>final project</td>
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Regular attendance at and participation in class meetings is required. Students who merely attend each class meeting without contributing to class discussion will receive a failing grade for participation. Participation includes not only oral contribution to class discussion, but also completion of quizzes and other written work as assigned. Expectations for written work include proper documentation, good grammar, and clear, persuasive writing.

Absences are excused at the instructor's discretion. If you miss class for a legitimate reason, you must provide appropriate documentation in writing for the absence to be excused. E-mail or write the instructor within 24 hours of the absence regarding the reason for your absence and your plans for making up the work missed.

Failure to complete all course requirements will result in an "F" for the course.
More information about assignments will be forthcoming in a timely manner.

**Accommodations**
Westminster College actively strives for the full inclusion of all our students. Students with disabilities who require access solutions for environmental or curricular barriers should contact Faith Craig, Director of Disability Support Services, located in 209 Thompson-Clark Hall (phone: 724-946-7192, e-mail craigfa@westminster.edu).

Students who may need academic accommodations are encouraged to discuss options with their instructor no later than the second week of class.

**Academic Integrity**
Violations of the Westminster College Academic Integrity Policy include (but are not limited to) cheating, misconduct, plagiarism, and providing false information. All students are responsible for familiarizing themselves with the definitions of these infractions of academic integrity. Academic dishonesty will be penalized in accord with the procedures outlined on pages 24-26 of the Westminster College *Handbook for Students 2017-2018*. The instructor reserves the right to submit students' written work to turnitin.com, and encourages students to use the turnitin.com web site as a resource to learn more about intentional and unintentional plagiarism.

**Schedule**
Please read all assigned readings before the class for which they are scheduled, and bring an annotated copy of the week’s readings (or your extensive notes on the readings) with you to each class meeting. This schedule is subject to revision by the instructor.

**What is History?**
January 16-19
*The Historian’s Toolbox*, chapters 1-2

January 22-26
*The Historian’s Toolbox*, chapters 3-5

January 29-February 2
*The Historian’s Toolbox*, chapters 6-7

**Doing History**
February 5-9
*The Historian’s Toolbox*, chapters 8-9

February 12-16
*The Historian’s Toolbox*, chapters 10-11

February 19-23
*The Historian’s Toolbox*, chapters 12-13

**Case Study: American Women Missionaries in China**
February 26-March 2
*The Gospel of Gentility*, Preface-chapter 2

March 5-9 Spring Break

March 12-16
*The Gospel of Gentility*, chapters 3-4

March 19-23
*The Gospel of Gentility*, chapters 5-6

March 26-28
*The Gospel of Gentility*, chapter 7-Afterword

March 29-April 2 Easter Break
Doing Research. Citing, and Writing

April 3-6
*The Craft of Research*, chapters 3 & 6

April 9-13
*The Craft of Research*, chapter 7

April 16-20
*The Craft of Research*, chapters 12-13

April 23-27
*The Craft of Research*, chapter 14-15

April 30-May 4
*The Craft of Research*, chapter 16

May 10, 3:00-5:30 p.m. Final paper due