

WESTMINSTER COLLEGE

**VICE PRESIDENT FOR ACADEMIC AFFAIRS/
DEAN OF THE COLLEGE**

Westminster College, a top-tier residential liberal arts college, invites nominations and applications for its next Vice President of Academic Affairs and Dean of the College (VPAA). Westminster's strong tradition of excellent liberal arts education is the foundation for its innovative, multi-pronged educational programs. The College has been recognized for its outstanding graduation rates, civic engagement, undergraduate research in all fields, and women in STEM. Nearly 1,300 undergraduate and graduate students benefit from individualized attention from dedicated faculty while choosing from 41 majors and nearly 100 organizations on the New Wilmington, Pennsylvania campus.

The VPAA, as chief academic officer of the College, administers the educational programs of the College, exercises visionary leadership in the fulfillment of the educational objectives of the college, and serves as the campus academic leader. As a senior administrative officer, the VPAA reports directly to the President and maintains close liaison with other senior administrators and the Board of Trustees. As Dean of the College, holding academic rank, this person will be responsible for the oversight of all faculty personnel matters, including recruitment, evaluation, development, and compensation; oversight of the curriculum via the College's governance structure and supervision of the academic divisions and programs.

The VPAA will provide informed leadership of academic program development, and acquisition and management of external and internal funding to support academic programs and support activities; supervision of assigned academic support functions including the All-College Honors Program, graduate school, and undergraduate research. In addition, the Associate Dean of Academic Affairs and Associate Dean for Library and Information Services report directly to the VPAA; as do the chairs of the academic divisions.

Westminster College seeks an experienced academic administrator with the academic qualifications commensurate with appointment at the rank of professor, holding an earned doctorate with a significant record of teaching, scholarship, and service. The successful candidate will demonstrate strong communication skills and an understanding of the liberal arts setting.

Interested applicants should submit a letter of candidacy responding to the opportunities and desired attributes, a complete C.V. or resume, and the names, addresses, phone numbers, and email addresses of three references, none of whom will be contacted without the formal permission of the candidate. Materials should be submitted electronically to **Kenneth J. Romig, Chair of the VPAA Search Committee** at VPAAsearch@westminster.edu by November 15, 2016 for the most favorable consideration, but applications will be accepted until the position is filled. For more information and to review the Search Profile for the VPAA, which contains additional information, visit:

<http://www.westminster.edu/about/pdf/vpaa-search-profile.pdf>

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